



# **EAST GIPPSLAND DOG OBEDIENCE CLUB INC**

## **COVID Safe Plan 2021**

The purpose of this COVID Safe Plan is to support a safe return to training for EGDOC Inc members by compliance with State Government Requirements and to prepare for a suspected or confirmed case of coronavirus (COVID-19) in connection with the Club.

Review Date: 07/02/2021

### **General Principles**

- ❃ This COVID Safe plan will be posted on the Club's website and on the EGDOC Inc. Facebook page so that members are informed of new procedures and regulations.
- ❃ Instructors and volunteers shall be clearly briefed re their COVID Safe responsibilities.
- ❃ Club Instructors and committee members are required to complete Infection Control Training - COVID 19.
- ❃ Members wanting to train are required to book with Janice Vanatta 0407 313 002 to ensure the Club can maintain class sizes within allowable limits.
- ❃ Prospective members who may 'drop in' unannounced at Club training shall be asked to supply their name and contact number or refer to EGDOC Inc. website to obtain details for joining.

### **Ensure Physical Distancing**

- ❃ In line with DHHS recommendations, appropriate signage will be placed outside clubrooms, toilets and equipment sheds.
- ❃ Members attending on Club training days and during the morning talk must ensure that they remain a minimum of 1.5 meters apart.

### ***Indoor areas at the club which require particular attention:***

- **Clubrooms**
  - Clubrooms maximum 6 people on training days; If members are unable to maintain a safe social distance within the club rooms then a decrease of people in the clubrooms is required.
  - Number of members can be greater for meetings provided social distancing of 1.5 meters can be maintained.
  - Members must maintain a minimum distance of 1.5 meters.
- **Office area**
  - Members shall adhere to the signage indicating maximum number of people in this space. They shall maintain a minimum of 1.5m apart within this space.
- **Toilets**
  - Maximum occupancy in toilets shall be 2 in men's toilets and 3 in women's toilets.
  - Signs at the entrance to toilets shall indicate maximum occupancy and advise 1.5 meter physical distancing.

- **Equipment sheds**

- Equipment sheds may only be entered by instructors or committee members with direct need for equipment. eg. only the rally instructor and one helper may collect and return rally equipment.
- Signs advising 1.5 meter physical distancing shall be posted outside equipment sheds.

### **Wearing a Face Covering**

- 🐾 Face masks will be worn when and where required and in accordance with DHHS requirements on club days. The club will stay up to date and current with the rules and regulations and adhere to them.

### **Practice Good Hygiene**

- **General**

- Hot and cold drinks will be available from the clubrooms, with a limit of 6 people in the clubroom at one time. Members will be discouraged from remaining in the clubrooms.
- Club equipment will be for sale but with the maximum number of people in that area only allowed.
- The name tag board will be placed out as usual and will be sanitised at the end of Club training days.

- **Cleaning**

- High touch surfaces, including equipment, chairs and toilets will be disinfected after use on Club training days.

- **Hand washing**

- The Club shall provide soap and hand sanitiser in kitchen and toilets as well as rubbish bins for the disposal of paper towels.
- Hand sanitiser shall be placed outside and inside the clubrooms, toilets, equipment sheds and at the entrance to the Velodrome.
- Supply of cleaning materials and equipment as well as hand sanitising supplies will, at all times, be kept available and adequately stocked.

### **Keep Records and Act Quickly if Club Attendees Become Unwell.**

- 🐾 Club training day attendees shall register their attendance each week via the Club's attendance book which requires them to sign in on the paper register.
- 🐾 Users of the paper register shall ensure that they only use their own pen or a pen from the 'new/clean' labelled container and that they deposit Club pens in the 'used' labelled container after use.
- 🐾 The Club will ensure used pens are thoroughly cleaned before being returned to the 'new/clean' container.

## **IN THE CASE OF A CLUB MEMBER RECEIVING A POSITIVE COVID 19 TEST RESULT**

- If a member who has attended a Club training day subsequently becomes unwell and receives a positive COVID test, that member shall inform the Club immediately.
- The Club shall identify all close contacts and shall ask them to get tested asap and to remain in isolation until they receive a negative test result.
- The Club shall supply DHHS with names and contact information of all close contacts.
- The Club shall undertake professional deep cleaning and suspend training for at least 14 days.

### **Avoid Interactions in Enclosed Spaces**

- 🐾 All training shall be conducted outside, with limited numbers to enter the clubrooms or the equipment sheds in line with their direct responsibilities as Club officials.
- 🐾 COVID Marshalls and Club officials shall ensure that members maintain spacing of at least 1.5 meters.

### **Create Training Bubbles**

- 🐾 Classes shall be assigned a designated training bubble area. Instructors shall ensure their group remains within this area.

*This document is subject to change at any time and is a guideline for the club and its members to follow a stay safe plan and return to training amidst COVID 19.*